



Otto-Friedrich Universität Bamberg
Studierendenkanzlei
96047 Bamberg

Enrolment Checklist Doctoral Studies (PhD)

- [application form](#) for enrolment completed and signed
- admission letter from your PhD office
- school leaving certificate including translation (German or English) as certified copy
- certificate of university entrance examination including translation (German or English) as certified copy
- Final degree certificates (Bachelor and diploma and Transcript of Records including translation (German or English), Master and diploma and Transcript of Records including translation (German or English)) as certified copies
- personal identification card or passport (copy)
- 1 passport photo (last name and first name on the back) for your ID Card
- evidence that you have paid your tuition fees: [bank statement or account activity transaction slip](#)
- if you have studied at a German university before: complete evidence of study at all previously attended universities
- German language certificate if your programme is taught in German